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**Thursday, October 1, 2020**  
**Civic Room, 770 Harmston Avenue, Courtenay, BC commencing at 2:00 pm.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	D. Hillian	City of Courtenay
<b>Vice-Chair:</b>	M. Swift	Town of Comox
<b>Director:</b>	A. Hamir	Lazo North (Area 'B')
<b>Staff:</b>	S. Smith	General Manager of Planning and Development Services
	M. Foort	Chief Financial Officer
	J. Martens	General Manager of Corporate Services

### **ATTENDANCE:**

Also in attendance were D. Simkin, P. Ives, M. Obal, Comox Valley Economic Development Society.

B. Turner and J. Watson, Comox Valley Economic Development Society, attended via electronic means.

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### **REPORTS:**

#### **TERMS OF REFERENCE**

Staff provided an overview of the committee's terms of reference.

#### **COLLABORATION AND SHARED RESOURCES**

Discussion was held regarding potential areas of collaboration and shared resources with the Comox Valley Economic Development Society, including the following:

- a) Financial services support;
- b) Office space;
- c) Websites;
- d) Training opportunities; and
- e) Human resources.

**TERMINATION:**

The meeting terminated at 3:30 pm.

Confirmed by:

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Doug Hillian  
Chair

Certified Correct:

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Jake Martens  
General Manager of Corporate Services